



CHEL TENHAM

BOROUGH COUNCIL

Notice of a meeting of Cabinet

Tuesday, 26 October 2010
6.00 pm

Municipal Offices, Promenade, Cheltenham, GL50 9SA

Membership	
Councillors:	Colin Hay (Cabinet Member Corporate Services), Steve Jordan (Leader of the Council), Andrew McKinlay (Cabinet Member Sport and Culture), John Rawson (Cabinet Member Built Environment), Klara Sudbury (Cabinet Member Housing and Safety), John Webster (Cabinet Member Finance and Community Development) and Roger Whyborn (Cabinet Member Sustainability)

Agenda

SECTION 1 : PROCEDURAL MATTERS

1. APOLOGIES
2. DECLARATIONS OF INTEREST (Pages 1 - 2)
3. MINUTES OF THE LAST MEETING (Pages 3 - 12)
4. PUBLIC QUESTIONS AND PETITIONS

SECTION 2 :THE COUNCIL

There are no matters referred to the Cabinet by the Council on this occasion

SECTION 3 : OVERVIEW AND SCRUTINY COMMITTEES

SECTION 4 : OTHER COMMITTEES

There are no matters referred to the Cabinet by other Committees on this occasion

SECTION 5 : REPORTS FROM CABINET MEMBERS AND/OR OFFICERS

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| 5. REVISED RIPA PROCEDURAL GUIDE
Report of Cabinet Member Corporate Services | (Pages 13 - 38) |
| 6. ALLOTMENT STRATEGY 5 YEAR REVIEW
Report of the Cabinet Member Sustainability | (Pages 39 - 92) |
| 7. QUARTERLY BUDGET MONITORING REPORT
Report of the Cabinet Member Finance and Community Development | (Pages 93 - 110) |
| 8. BUDGET STRATEGY AND PROCESS
Report of the Cabinet Member Finance and Community Development | (Pages 111 - 126) |
| 9. ART GALLERY AND MUSEUM DEVELOPMENT SCHEME
Report of the Cabinet Member Sport and Culture | (Pages 127 - 144) |
| 10. INTERNAL AUDIT PARTNERSHIP EXPANSION
Report of the Cabinet Member Corporate Services | (Pages 145 - 152) |
| 11. SINGLE ADVICE CONTRACT WAIVER
Report of the Cabinet Member Finance and Community Development | (Pages 153 - 158) |

SECTION 6 : BRIEFING SESSION

- Leader and Cabinet Members

12. CABINET BRIEFINGS

SECTION 7 : DECISIONS OF CABINET MEMBERS AND OFFICERS

Member decisions taken since the last Cabinet meeting

13. CABINET MEMBERS DECISIONS

SECTION 8 : ANY OTHER ITEM(S) THAT THE LEADER DETERMINES TO BE URGENT AND REQUIRES A DECISION

SECTION 9: LOCAL GOVERNMENT ACT 1972 - EXEMPT BUSINESS

Contact Officer: Rosalind Reeves, Democratic Services Manager, 01242 774937

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Public Information

Emergency Evacuation Procedure at the Municipal Offices

- (i) In the event of a fire you will hear a continuous alarm.
In the event of a bomb alert the alarm will sound in repeated short bursts.
- (ii) Members, officers and the public should leave the building promptly and in a quiet and orderly fashion using the nearest available escape routes and assemble on the Promenade footway by the War Memorial.

Attendance at Meetings - Local Government (Access to Information) Act 1985

Meetings are open to the public and a limited amount of public seating is available. Copies of the agenda will also be available. You may be asked to leave the meeting if any "exempt" (confidential) business is considered. This will normally be shown on the agenda

Inspection of Papers - Local Government (Access to Information) Act 1985

We can also arrange for copies of individual decision records, reports or minutes to be supplied. If you wish to inspect minutes or reports (other than those which are exempt) relating to any item on this agenda, please contact Democratic Services. The background papers listed in a report may also be inspected. Please notify Democratic Services who will arrange with the report author for papers to be made available to you at a mutually convenient time.

All meeting information is published on the Council's Internet website at:
www.cheltenham.gov.uk.

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